

Training & Consulting Programs

Unlimited Possibilities, Countless solutions...



Code	Subject
Six Sigma Series	
SS01	Understanding Six Sigma
SS02	ASQ Certified Six Sigma Black Belt (SSBB)
SS03	ASQ Certified Six Sigma Green Belt (SSGB)
SS04	ASQ Certified Six Sigma Yellow Belt (SSYB)

Quality Management Series	
QM01	Interpreting & Implementing ISO 9001:2015 Requirements
QM02	Risk & Performance-Based Internal Quality Auditor for ISO 9001:2015
QM03	ISO 9001:2015 Risk-based Thinking
QM03A	Effective Audit Reporting Skills
QM04	<i>Lean</i> Document Control System for ISO 9001
QM05	Essentials Skills for Quality Management Representative
QM06	ISO 9001 Quality Management System Lead Assessor Training
QM07	IATF 16949:2016 - A Strategy for Implementation
QM08	IATF 16949:2016 - Risk Based Internal Auditing
QM09	Supplier Auditor Certification on IATF 16949:2016
QM10	Production Part Approval Process (PPAP), Advanced Product Quality Planning (APQP) & Control Plan
QM11	IATF 16949:2016 Quality Management System Lead Assessor Training
QM12	Introduction to ISO 13485:2016 - Medical Devices QMS
QM13	ISO 13485:2016 Internal Audit Training
QM14	Understanding AS 9100 QMS Requirements
QM15	Internal Quality Auditor for AS 9100 QMS

Environmental Management Series	
EM01	Interpreting & Implementing ISO 14001:2015 Requirements
EM02	<i>Risk & Performance-Based</i> ISO 14001:2015 Internal Auditing
EM03	ISO 14001:2015 Risk-based Thinking
EM04	ISO 14001:2015 Risk-based Environmental Impact Assessment
EM04A	Mastering Malaysia Environmental Law
EM05	Scheduled Waste Management
EM06	RoHS: Management of Environment Hazardous Substances
EM07	Essence of RoHS & REACH
EM08	ISO 14001 Environmental Management System Lead Assessor Training

Occupational Health & Safety Management Series	
HS01	Understanding and Implementation of ISO 45001:2018 Occupational health and safety management systems
HS02	Process-Based ISO 45001:2018 Occupational Health & Safety Management System Internal Auditing
HS03	ISO 45001:2018 Hazard Identification, Risk Assessment, Risk Assessment and Risk Control (HIRARC)
HS04	ISO 45001:2018 Occupational Health & Safety Lead Assessor Training
HS05	Understanding Malaysia Occupational Health & Safety (OH&S) Law
HS06	Effective Occupational Safety and Health (OSH) Committee
HS07	Understanding Material Safety Data Sheet (MSDS)
HS08	Hazardous Chemical Safety Program
HS09	Effective Application of Personal Protective Equipment (PPE)
HS10	Noise Exposure Conservation Techniques
HS11	Safe Handling of NITROCELLULOSE (NC)
HS12	Practical Emergency Response Planning (ERP)
HS13	Fire Fighting with Hose Marching
HS14	First Aid Life Saving Skills (with CPR)
HS15	Crane & Lifting Equipments Safety
HS16	Safe Handling of Forklift
HS17	Forklift Driving Certification Intensive
HS18	Effective Accident Investigation Control & Preventive Measures
HS19	Safe Working in A Confined Space
HS20	Electrical Fire Safety Program
HS21	Fire Safety & Evacuation Drill
HS22	Safe Operation with High Water Pressure Water Jet
HS23	Manual Handling & Ergonomics
HS24	Mechanical Safety Program
HS25	Behaviour-Based Safety Program

Code	Subject
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Corporate Social Responsibilities Series

CS01	Introduction to Corporate Social Responsibility (CSR)
CS02	Understanding Social Accountability 8000 (SA 8000) Requirements
CS03	FSC Chain of Custody (FSC-STD-40-004)

IM01	Understanding, Documenting & Implementing Integrated Management System
IM02	Internal Auditor for Integrated Management System

Energy Management Series

ER01	ISO 50001 Energy Management Systems (EnMS) Awareness
ER02	Understanding ISO 50001 Energy Management Systems (EnMS) Standard Requirements
ER03	Efficient Management of Electrical Energy Regulation (EMOEEER)

Business Process Improvement Series

PI00	ISO 23001 Business Continuity Management
PI01	Single Minute Exchange of Die (SMED) Concept
PI02	Mistake Proofing with "Poka Yoke"
PI03	5S Principles and Implementation
PI04	Total Preventive Maintenance (TPM)
PI05	Value Stream Mapping (VSM)
PI06	Certified Statistical Process Control (SPC) Practitioner
PI07	Process Capability Studies
PI08	Quality Control Circle (QCC) for Continuous Improvement
PI09	Kaizen - The TOYOTA Ways
PI10	Geometric Dimensioning & Tolerancing (GD&T)
PI11	Advanced Geometric Dimensioning & Tolerancing (GD&T)
PI12	Practical Soldering Proficiency Training & Certification
PI13	Failure Mode and Effect Analysis (FMEA)
PI14	Certified Failure Mode and Effect Analysis (FMEA) Practitioner
PI15	Design for Manufacturing and Assembly

Quality Skills Series

QS01	Basic QC/QA Skills and Knowledge for Operators and Inspectors
QS02	7 QC Tools - A Problem Solving Methodology
QS03	7 New QC Tools Advance Problem Solving Techniques
QS04	Professional Supplier Auditor <i>Intensive</i>
QS05	Best Practices in Supplier Quality Assurance
QS06	Corrective & Preventive Actions - An effective approach
QS07	Root Cause Analysis (RCA) Problem Solving Skills
QS08	Certified Measurement Systems Analysis (MSA) Practitioner
QS09	8-Disciplines (8D) - A Corrective Action Technique
QS10	Practical Application of Design of Experiments (DOE)
QS11	<i>Advanced</i> Design of Experiments (DOE)
QS12	Effective Sampling Techniques
QS13	Fault Tree Analysis
QS14	The Successful Application & Monitoring of Cost of Quality
QS15	Supplier Development and Management Program
QS16	Practical Total Quality Management (TQM)

People Development Series

PD01	Motivation: Dream It. Walk It. Believe It.
PD01(BM)	Program Motivasi Pekerja
PD02	Effective Supervisory Skills Development
PD02(BM)	Kemahiran Penyeliaan yang Berkesan (Bahasa Malaysia)
PD03	Team Building - Strengthening team spirit
PD04	Enhancing Communication Skills - An Essential Ingredient for Success
PD04(BM)	Peningkatan Kemahiran Berkomunikasi (Bahasa Malaysia)
PD05	Dynamic Leadership Skill
PD06	Managing Absenteeism
PD07	Effective Negotiation Techniques
PD08	Superior Managerial Skills for Managers
PD09	<i>"High Impact"</i> Presentation Skills
PD10	Train the Trainer <i>Intensive</i>
PD11	Forklift Safety Train-the-Trainer Intensive
PD12	High Impact Team Building Instructors Program
PD13	Customer Service Excellence
PD14	Managing Your Time
PD15	Impressing your Superior with Effective Administrative Skills
PD16	Ultimate Warrior Boot Camp - Unleash your fullest potential
PD17	Dare to Change!
PD18	Breakthrough Human Resource Management Skills
PD19	Achieving Organizational Excellence through Positive Work Attitudes
PD20	Problem Solving & Decision Making Skills for Managers & Executives
PD21	Effective Project Management Skills
PD22	Secrets to Enhancing Interpersonal Skills
PD23	Creating Positive Change Through Strategic Thinking
PD24	Managing Stress at Work

Code	Subject
Laboratory Series	
LL01	Understanding ISO/IEC17025
LL02	ISO/IEC 17025 Internal Auditing Training
LL03	Measurement Uncertainty
LL04	Effective Calibration Systems

Human Resources Management Series	
HR01	Project Management for Project Managers and Engineers
HR02	Professional Interview and Recruitment Skills
HR03	Interpreting Malaysia Employment & Industrial Relations Acts
HR04	Competence-Based Training Need Analysis (TNA) Program
HR05	Professional Security Personnel Training
HR06	Understanding Psychology in Organization - The Effective Approach for HR Management
HR07	Proper Contract Termination Procedures
HR08	The Power of An Effective Appraisal System - Draw Maximum Talents in your Employee
HR09	Handling Domestic Inquiry the Right Way
HR10	The Human Resource Professional <i>Intensive</i>

Office Skills Series	
OS01	Working with Excel Spreadsheet - Basic
OS02	Working with Excel Spreadsheet - Intermediate
OS03	Working with Excel Spreadsheet - Advance
OS04	Presentation with Power Point - Basic
OS05	Presentation with Power Point - Intermediate
OS06	Presentation with Power Point - Advance
OS07	Managing Projects with MS Project - Basic
OS08	Managing Projects with MS Project - Advance
OS09	Writing Effective Technical Reports
OS10	Complete AutoCAD
OS11	MS WORD Application (Basics)
OS12	MS WORD Application (Intermediate)
OS13	MS WORD Application (Advance)

Supply Chain Management Series	
SC01	Basics of Purchasing & Supply Chain Management
SC02	Purchasing & Supply Chain Management <i>Intensive</i> for Manufacturing Industries
SC03	Logistics & Material Management <i>Intensive</i> for Manufacturing Industries
SC04	World Class Total Supply Chain Management for Professionals
SC05	<i>LEAN</i> Supply Chain Management
SC06	Understanding Sales Tax & Customs Requirements
SC07	Practical INCOTERMS for Manufacturing Businesses
SC08	<i>LEAN</i> Warehouse Management
SC09	International Imports & Exports Practices
SC10	Cargo/Warehouse Security & Loss Prevention
SC11	Operasi Stor/Gudang Yang Berkesan (BM)
SC12	Effective Store/Warehouse Operations
SC13	Strategic Material & Inventory Management for Manufacturing Industries
SC14	Custom-Trade Partnership Against Terrorism (CTPAT) Awareness
SC15	Strategic Procurement, Cost Reduction & Negotiation Skills

Financial Management Series	
FM01	Finance for Non Finance Executives
FM02	Costing for Manufacturing Industries
FM03	Financial Planning for Manufacturing Industries
FM04	Tax Audits, Investigations & Transfer Pricing in Malaysia
FM05	Withholding Tax and Cross Border Transactions
FM06	Goods & Services Tax (GST)

Information Technology & Management Information Systems Series	
IT01	Basic Information Technology Module 1
IT02	Information Technology Module 2
IT03	PHP and MySQL
IT04	Linux Professional System Administration
IT05	Apache Web Server
IT06	IT Project Management

Food Safety Management System Series	
FD01	Understanding ISO 22000 Food Safety Management System
FD02	Internal Auditing for ISO 22000 Food Safety Management System
FD03	HACCP Food Safety Management System Awareness
FD04	HACCP Internal Auditing
FD05	Good Manufacturing Practices & Sanitation Operating Procedures
FD06	Safe Food Handling & Sanitation Standard Operating Procedures

Code	Subject
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Service Excellence Series

SE01	Basic/Advance Wine Specialization
SE02	Superior Food & Beverages Management
SE03	Retaining Customers through Exceptional Services
SE04	Effective Telecommunication Skills
SE05	Ultimate Customer Satisfaction Program
SE06	Basic Wine Training for Butler
SE07	Professional Butler for Hoteliers

Lean Series

LE01	Understanding Lean Manufacturing
LE02	Lean Value Stream Improvement
LE03	Lean Warehousing
LE04	Lean Supply Chain Management
LE05	Just-In-Time (JIT) Management

Lean Six Sigma Series

LS01	Understanding Lean Six Sigma
LS02	Certified Lean Six Sigma Yellow Belt (LSSYB)
LS03	Certified Lean Six Sigma Green Belt (LSSGB)
LS04	Certified Lean Six Sigma Black Belt (LSSBB)

TRIZ Series

TR01	Understanding TRIZ
TR02	Certified TRIZ Green Belt
TR03	Certified TRIZ Black Belt

Organizational Excellence Series

KP01	Key Performance Indicators (KPI's) Management for Organization Excellence
KP02	Breakthrough Results with Effective KPI Implementation
KP03	Effective Application of Balanced Scorecard

Electronics & Electrical Series

EE01	Understanding Electrostatic Discharge (ESD)
EE02	Practical Application & Control of Electrostatic Discharge (ESD)
EE03	Electrostatic Discharge (ESD) Auditing

- All courses are HRD Corp Claimable (Terms apply)
- Clients who wish to engage a Training Program which is not listed above, kindly contact us for further details.









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